



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

TELEPHONIC EXECUTIVE COMMITTEE MEETING

Tuesday October 8, 2019 10:00 A.M.

**CJPRMA Office
3201 Doolan Road, Suite 285
Conference Room
Livermore, CA 94551
(925) 837-0667**

**Dial In # 866-866-2244
Participant Code: 1414792**

1. *City of Chico, 411 Main Street, Chico, CA 95927*
2. *City of Livermore, 1052 S. Livermore Avenue, Livermore, CA 94550*
3. *REMIF, City of Sonoma, 414 West Napa Street, Sonoma, CA 95476*
4. *City of Richmond, 450 Civic Center Plaza, Richmond, CA 94804*
5. *City of Roseville, 311 Vernon Street, Roseville, CA 95678*
6. *SCORE, Town of Loomis, 3665 Taylor Road, Loomis, CA 95650*
7. *City of Stockton, 400 E. Main Street, Stockton, CA 95202*
8. *City of Sunnyvale, 505 West Olive Avenue #200, Sunnyvale, CA 94086*
9. *Gibbons & Conley, 3480 Buskirk Avenue, Suite 200, Pleasant Hill, CA 94523*
10. *CJPRMA, 3201 Doolan Road, Suite 285, Livermore, CA 94551*

MINUTES

I. CALL TO ORDER: President Greer called the meeting to order at 10:02 A.M.

II. ROLL CALL

PRESENT

- | | |
|---------------------------------|-----------------------------------|
| 1) Jamie Cannon, <i>Chico</i> | 5) Roger Carroll, <i>SCORE</i> |
| 2) Amy Northam, <i>REMIF</i> | 6) Gail Kiyomura, <i>Stockton</i> |
| 3) Kim Greer, <i>Richmond</i> | 7) Scott Mann, <i>Sunnyvale</i> |
| 4) David Rawe, <i>Roseville</i> | |

OTHERS PRESENT

- | | |
|----------------------------------|--|
| 8) Tony Giles, <i>CJPRMA</i> | 12) Marcia Hart, <i>CJPRMA</i> |
| 9) Marinda Griese, <i>CJPRMA</i> | 13) Susanna Banuelos, <i>CJPRMA</i> |
| 10) Lola Deem, <i>CJPRMA</i> | 14) Byrne Conley, <i>Board Counsel</i> |
| 11) Saima Kumar, <i>CJPRMA</i> | |

III. CLOSED SESSION

1. Government Code Section 54956.95 (a)

Conference with Legal Counsel – Litigation

Name of Case: Peng Huang, Wenchang Song, Shuping Gao, Naibo Tao v. Judy Chong; City of Stockton

Court: State of California Superior Court, County of San Joaquin

Case No.: STK-CV-UAT-2017-0009963

IV. ACTION ON CLOSED SESSION

- The Executive Committee conferred with staff regarding litigated claims and provided direction.

V. PRESENTATIONS

- None

VI. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE EXECUTIVE COMMITTEE ON MATTERS OF EXECUTIVE COMMITTEE BUSINESS

VII. COMMUNICATIONS

1. Executive Committee Members
2. General Manager/Secretary
3. Next Scheduled Meetings: Board of Directors (10/22 & 23/19) CJPRMA
Board of Directors (11/21/19) CJPRMA
Executive Committee (01/16/20) Loomis, CA

VIII. APPROVAL OF MINUTES

- A motion was made by Director Rawe and seconded by Director Northam to approve the minutes from the Executive Committee meeting held on June 20, 2019. Directors Cannon, Greer, Carroll, Kiyomura and Mann approved the motion. Motion passed.

IX. CONSENT CALENDAR

1. **Status Update on General Manager's Goals & Objectives (I)**
2. **Business Calendar for 2019 & 2020 (I)**

- A motion was made by Director Northam to accept the consent calendar and seconded by Director Cannon. Directors Greer, Rawe, Carroll, Kiyomura and Mann approve the motion. Motion passed.

X. ACTION (A) AND INFORMATION (I) CALENDAR

3. **Salary Survey for CJPRMA Staff (A)**

The general manager asked for authority to enter into a contract with a third-party vendor to conduct a salary survey for CJPRMA classifications. The Executive Committee discussed the JPA should mirror the member entities and have the survey done internally.

- A motion was made by Director Cannon to have CJPRMA staff collect salary data and have Human Resources experts within our Board of Directors review the survey, the motion was seconded by Director Mann. Directors Northam, Greer, Rawe, Carroll and Kiyomura approved the motion. Motion passed.

4. Approve Revisions to CJPRMA Retiree Health Benefit (A)

The general manager recommended approval of revisions to the CJPRMA Retiree Health Benefit. The Executive Committee and Board Counsel discussed clarifying some of the language in the document.

- No action was taken. This action item was tabled until the 1/16/2020 meeting. President Greer suggested the general manager provide options by rewriting and defining some of the wording.

5. Member Meetings (I)

- This was an information item only. The general manger was directed to lead the JPA members within his authority determine. It was suggested that regular phone calls take place with members, and, if needed, the general manager can schedule meetings.

6. 2017-2019 Strategic Plan and Update on Strategic Planning Sessions (I)

The general manager has scheduled Strategic Planning for October 22-23, 2019 with the Board of Directors. Rick Brush of Brush Strokes Consulting will facilitate the sessions. Mr. Brush has completed an online survey of the Board of Directors, and he will be contacting the Executive Committee members individually by phone.

- No action is required on this information only item.

7. Discussion of Possible Services (I)

The general manager discussed several possible services with the Executive Committee.

- No action is required on this information only item.

8. Risk Management Issues (I)

- No risk management issues were presented to discuss.

XI. ADJOURNMENT

- President Greer adjourned the meeting at 11:36 A.M.