



**CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY**

**EXECUTIVE COMMITTEE MEETING**  
**Thursday January 16, 2020 10:00 A.M.**

**Loomis Depot Building  
5775 Horseshoe Bar Road  
Loomis, CA 95650  
Small Conference Room  
916-652-6843**

**MINUTES**

**I. CALL TO ORDER**

- President Greer called the meeting to order at 10:00 A.M.

**II. ROLL CALL**

**PRESENT**

- |                                     |                                   |
|-------------------------------------|-----------------------------------|
| 1) Amy Northam, <i>REMIF</i>        | 5) Roger Carroll, <i>SCORE</i>    |
| 2) Janet Hamilton, <i>Livermore</i> | 6) Gail Kiyomura, <i>Stockton</i> |
| 3) Kim Greer, <i>Richmond</i>       | 7) Scott Mann, <i>Sunnyvale</i>   |
| 4) David Rawe, <i>Roseville</i>     |                                   |

**OTHERS**

Tony Giles, CJPRMA

**ABSENT**

- 1) Jamie Cannon, Chico

**III. PRESENTATIONS**

- None

**IV. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE EXECUTIVE COMMITTEE ON MATTERS OF EXECUTIVE COMMITTEE BUSINESS**

**V. COMMUNICATIONS**

1. Executive Committee Members
2. General Manager/Secretary
3. Next Scheduled Meetings: Board of Directors (03/19/20) CJPRMA

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact CJPRMA at (925) 837-0667 24 hours in advance of the meeting.*

## VI. APPROVAL OF MINUTES

- A motion was made by Director Northam and seconded by Director Rawe to approve the minutes from the Executive Committee meeting held on October 8, 2019. Directors Northam, Greer, Rawe, Carroll and Kiyomura approved the motion. Motion passed.

## VII. CONSENT CALENDAR

### 1. Business Calendar 2020 *(I)*

- No action is required on this information only item.

## VIII. ACTION *(A)* AND INFORMATION *(I)* CALENDAR

### 2. Approve Revisions to CJPRMA Retiree Health Benefit *(A)*

The general manager reviewed that CJPRMA's actuary asked the Finance Officer several questions when reviewing the retiree health benefit document. The proposed revisions would reflect responds to those questions and provide clarity as to intent.

Additionally, at the October 10, 2019 Executive Committee meeting, the Executive Committee requested that the general manager bring the policy back with revisions to replace references to "husband and wife" with "spouses and domestic partners." Also, they requested the addition of reimbursement of premium for dependents other than spouses and domestic partners. CalPERS health care benefits have one premium for retiree plus two or more dependents, so including reimbursement for that has the same cost as providing reimbursement for a spouse/domestic partner and one other dependent.

The proposed revisions would:

- Clarify that only a retirement into the CalPERS system qualifies for the benefit.
- Clarify the intent that disability retirements be covered and not "industrial disability retirements." Only safety employees qualify for industrial disability retirements.
- Clarify that the benefit will be 100% reimbursement for disability retirements.
- State that the retiree must provide evidence of premium payment in order to receive reimbursement.
- Clarify that a surviving spouse/domestic partner will receive the lesser of 50% of the reimbursement at the time of death or the total premium.
- Replace references to "husband and wife" with "spouses and registered domestic partners."

- Include reimbursement for dependents other than spouses and domestic partners.

A motion was made by Director Carroll and seconded by Director Kiyomura to approve the proposed revision to the CJPRMA Retiree Health Benefits document. Directors Northam, Greer, Rawe, Carroll and Kiyomura approved the motion. Motion passed.

**3. Approve Revisions to Board Policy B21 - Expense Reimbursement for CJPRMA for Board Members/Alternates and Staff (A)**

Currently, Board policy B21 states, “CJPRMA will reimburse its members for the cost of having one representative from each member entity attend a risk management related conference in lieu of attending the CAJPA or PARMA Annual Conference.” The policy provides a list of pre-approved conferences eligible for reimbursement and says that requests to expand the list will be submitted to the Executive Committee for Approval.

Director Cecilia Quiambao, City of Petaluma has requested that the Disability Management Employer Coalition (DMEC) annual conference be added to the list of pre-approved conferences eligible for reimbursement. DMEC offers workshops and sessions which are consistent with other conferences currently on the list. Some of the topics offered are FMLA/ADA workplace compliance, claims management, workers’ compensation, risk and litigation management, and occupational health & safety. Losses related to disability discrimination are a concern for CJPRMA, and there will be value to the pool if members attend this conference.

- A motion was made by Director Northam and seconded by Director Kiyomura to approve the addition of DMEC to Board Policy B21. Directors Northam, Greer, Rawe, Carroll and Kiyomura approved the motion. Motion passed.

**4. Risk Management Issues (I)**

The Executive Committee discussed the following topics:

- 1) Continuity of Operations Planning (COOP) – Scott Mann, Sunnyvale
- 2) Information & Technology vendor contracts – Janet Hamilton, Livermore
- 3) Traffic signals during PG&E Public Safety Power Shutoff’s (PSPS’s) – Chris Carmona, Fairfield
- 4) Does anyone have written or informal guidelines on what Risk Management funds should/can be used for? How do entities handle calls about bike lane safety concerns? (Log?) What is an appropriate response? – Kim Greer, Richmond
- 5) Coverage for wildfire losses due to downed power lines (or the like) for cities with

utilities – Amy Northam, REMIF

- 6) Pooled deductible buy-down for property losses and applicability to flood losses – Amy Northam, REMIF
- 7) Insurance requirements matrix – Tony Giles, CJPRMA
  - No action is required on this information only item.

## **IX. CLOSED SESSION**

### **1. Government Code Section 54957**

Public Employee Performance Appraisal

**Title:** General Manager

### **2. Government Code Section 54957.6**

Conference with Labor Negotiator

Agency Designated Representative: Kim Greer, President

Unrepresented Employee: Tony Giles, General Manager

## **X. ACTION ON CLOSED SESSION**

- The Executive Committee delegated authority to the Board President, Kim Greer, to deliver the general manager's performance evaluation and negotiate a salary adjustment at a later date.

## **XI. ADJOURNMENT**

- The meeting was adjourned at 1:12 P.M.