



# **CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY**

## **TELEPHONIC EXECUTIVE COMMITTEE MEETING**

**Thursday April 18, 2019 9:00 A.M.**

**Redding City Hall  
777 Cypress Avenue  
Executive Conference Room, 3<sup>rd</sup> Floor  
Redding, CA 96001  
(530) 225-4050**

**Dial In # 866-866-2244**

**Participant Code: 1414792**

1. *City of Chico, 411 Main Street, Chico, CA 95927*
2. *City of Livermore, 1052 S. Livermore Avenue, Livermore, CA 94550*
3. *City of Lodi, 221 West Pine Street, Lodi, CA 95240*
4. *City of Redding, 777 Cypress Avenue, Redding, CA 96001*
5. *City of Richmond, 450 Civic Center Plaza, Richmond, CA 94804*
6. *City of Roseville, 311 Vernon Street, Roseville, CA 95678*
7. *SCORE, Town of Loomis, 3665 Taylor Road, Loomis, CA 95650*
8. *City of Stockton, 400 E. Main Street, Stockton, CA 95202*
9. *Gibbons & Conley, 3480 Buskirk Avenue, Suite 200, Pleasant Hill, CA 94523*
10. *CJPRMA, 3201 Doolan Road, Suite 285, Livermore, CA 94551*

## **MINUTES**

**I. CALL TO ORDER:** President Greer called the meeting to order at 9:02 A.M.

### **II. ROLL CALL**

#### **PRESENT**

- |                                     |                                     |
|-------------------------------------|-------------------------------------|
| 1) Jamie Cannon, <i>Chico</i>       | 5) David Rawe, <i>Roseville</i>     |
| 2) Janice Magdich, <i>Lodi</i>      | 6) Janet Hamilton, <i>Livermore</i> |
| 3) Kim Greer, <i>Richmond</i>       | 7) Gail Kiyomura, <i>Stockton</i>   |
| 4) Lynette Frediani, <i>Redding</i> |                                     |

#### **OTHERS PRESENT**

- |                                    |  |
|------------------------------------|--|
| 8) Tony Giles, <i>CJPRMA</i>       | 10) Byrne Conley, <i>Board Counsel</i>             |
| 9) Chris Carmona, <i>Fairfield</i> | 11) Robert Lowe, <i>Alliant Insurance Services</i> |

## **ABSENT**

Roger Carroll, SCORE

### **III. CLOSED SESSION**

#### **1. Government Code Section 54956.9 (a)**

Conference with Legal Counsel – Litigation

**Name of Case:** L.M. minor by Ashley McCain, Estate of Steven Motley, Carol Adams vs. City of Redding, Chief Robert F. Paoletti,

**Court:** United States District Court, Eastern District of California

**Case No.:** 2:14-cv-00767-MCE-AC

### **IV. ACTION ON CLOSED SESSION ITEMS**

- The Executive Committee conferred with staff regarding litigated claims. No action was taken.

### **V. PRESENTATIONS**

- None

### **VI. COMMUNICATIONS**

1. Executive Committee Members
2. General Manager/Secretary
3. Next Scheduled Meetings: Annual Board of Directors (05/22 & 23/19) CJPRMA  
Executive Committee (06/20/19) Richmond

### **VII. APPROVAL OF MINUTES**

- A motion was made by Director Frediani and seconded by Vice-President Rawe to approve the minutes of the Executive Committee meeting held on January 17, 2019. A Roll Call vote was taken and Directors Cannon, Magdich, Frediani, Greer, Rawe and Kiyomura approved the motion. Director Carroll was absent. Motion passes.

### **VIII. CONSENT CALENDAR**

- None

### **IX. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE EXECUTIVE COMMITTEE ON MATTERS OF EXECUTIVE COMMITTEE BUSINESS**

### **X. ACTION (A) AND INFORMATION (I) CALENDAR**

1. Business Calendar for 2019 *(I)*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact CJPRMA at (925) 837-0667 24 hours in advance of the meeting.*

The 2019 Business calendar was reviewed as an information only item.

- No action was required on this item.

2. Review of Annual Meeting Itinerary **(I)**

The general manager presented the itinerary for the two-day annual meeting to be held on May 22-23, 2019.

- No action was required on this item.

3. CAJPA Data Collection Project **(A)**

The general manager requested approval from the Executive Committee to spend \$10,000 as a contribution to the CAJPA general liability data collection.

- A motion was made by Director Cannon and seconded by Vice-President Rawe to approve the contribution to the CAJPA general liability data collection effort. A Roll Call vote was taken and Directors Magdich, Frediani, Greer, and Kiyomura approved the motion. Director Carroll was absent. Motion passes.

4. Liability and Auto Physical Damage Renewal Strategy Plan for Program Year 2019-2020 **(I)**

The general manager discussed the 2019-2020 renewal process for the liability program and the auto physical damage program with the Executive Committee.

Aon Risk Services and CJPRMA Staff have met and created a renewal strategy for the 2019-2020 coverage programs. The renewal strategy includes the timing of delivery of data to underwriters and a set of expectations for receiving quotations. The goal for the renewal strategy is to provide the Board of Directors with a complete renewal plan for approval at the May 2019 Meeting.

CJPRMA members provided updated underwriting data for Aon to use in marketing the programs.

The general manager also engaged the Executive Committee in a discussion regarding potential future increases to the self-insured retentions (SIR) in the liability program. The program currently provides for SIRs of \$500,000 and \$1,000,000. CJPRMA should consider increasing these to \$750,000 and \$1,250,000. Funding rates for program year 2019-2020 have already been approved by the Board of Directors, so any future recommendations for changes would be for program year 2020-2021 at the earliest. Any such recommendation would likely come during the November 2019 Board of Directors meeting when the actuarial study and funding rates are approved for program year 2020-2021.

- No action was required on this item.

5. Property Renewal Strategy Plan for Program Year 2019-2020 **(I)**

The general manager and Robert Lowe, Alliant Insurance Services discussed the renewal strategy for program year 2019-2020. The goal for the renewal strategy is to provide the Board of Directors with a complete renewal plan for approval at the May Board of Directors meeting. Robert Lowe also provided an update of the status of the insurance marketplace. Mr. Lowe reported that the market will likely require a higher deductible for wildfire losses; the new deductible could be in the range of \$250,000 - \$500,000.

After the general manager explained the history of the Property Program, the Memorandum of Coverage (MOC), the APIP form, and the challenges of the MOC not aligning with APIP, he asked the members of the Executive Committee review the possible options for endorsements to the APIP policy and respond with suggestions via email before the annual meeting.

Any changes or conflict will be addressed with the property program participants at the annual meeting, and the recommendation to adopt the APIP form as the controlling document eliminating the MOC.

- No action was required on this item.

6. Property Program Deductible Buy-Down **(I)**

The general manager explained the history of the property program buy-down deductible. He stated that at the May 2019 annual meeting, he would like to recommend to the participants of the Property Program that they continue the deductible buy-down for program year 2019-2020 and eliminate the deductible buy-down starting with program year 2020-2021. The Executive Committee asked for information on how much program has been utilized. The general manager will gather that information and respond and will include it in the agenda bill at the annual meeting.

- No action was required on this item.

7. Strategic Planning 2019 **(I)**

The general manager discussed options for conducting the strategic planning and possible dates for the planning sessions. President Greer has suggested one possible facilitator, Rick Brush. Mr. Brush is currently the Chief Member Services Officer for CSAC-EIA, and he also works as an independent consultant providing strategic planning facilitation services. The Executive Committee decided that they would like to use Mr. Brush's services and would like to schedule the strategic planning over two days in October. Staff will poll the Board of Directors regarding their availability in October.

- No action was required on this item.

8. Contribution to Sewer Summit **(I)**

The general manager discussed future participation in the Sewer Summit. The options included continued sponsorship of the Sewer Summit at various amounts or withdrawal of sponsorship. The Executive Committee did not express a strong desire to continue sponsorship of the Sewer Summit.

- No action was required on this item.

9. Risk Management Issues **(I)**

The following risk management issues were discussed by the Executive Committee:

- 1) Risk exposure in using Roundup herbicide
- 2) MMSEA Issues
- 3) Lease Revenue Bonds.

**XI. ADJOURNMENT**

The meeting adjourned at 11:28 A.M.