



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

TELEPHONIC EXECUTIVE COMMITTEE MEETING

Thursday June 20, 2019 9:30 A.M.

**Richmond City Hall
450 Civic Center Plaza
Richmond Room, 1st Floor
Richmond, CA 94804
(510) 620-5466**

**Dial In # 866-866-2244
Participant Code: 1414792**

1. *City of Chico, 411 Main Street, Chico, CA 95927*
2. *City of Livermore, 1052 S. Livermore Avenue, Livermore, CA 94550*
3. *City of Lodi, 221 West Pine Street, Lodi, CA 95240*
4. *City of Redding, 777 Cypress Avenue, Redding, CA 96001*
5. *City of Richmond, 450 Civic Center Plaza, Richmond, CA 94804*
6. *City of Roseville, 311 Vernon Street, Roseville, CA 95678*
7. *SCORE, Town of Loomis, 3665 Taylor Road, Loomis, CA 95650*
8. *City of Stockton, 400 E. Main Street, Stockton, CA 95202*
9. *Gibbons & Conley, 3480 Buskirk Avenue, Suite 200, Pleasant Hill, CA 94523*
10. *CJPRMA, 3201 Doolan Road, Suite 285, Livermore, CA 94551*

MINUTES

I. **CALL TO ORDER:** President Greer called the meeting to order at 9:32 A.M.

II. **ROLL CALL**

PRESENT

- | | |
|--------------------------------|-----------------------------------|
| 1) Jamie Cannon, <i>Chico</i> | 4) David Rawe, <i>Roseville</i> |
| 2) Janice Magdich, <i>Lodi</i> | 5) Roger Carroll, <i>SCORE</i> |
| 3) Kim Greer, <i>Richmond</i> | 6) Gail Kiyomura, <i>Stockton</i> |

OTHERS PRESENT

- | | |
|------------------------------------|--|
| 7) Tony Giles, <i>CJPRMA</i> | 11) Byrne Conley, <i>Board Counsel</i> |
| 8) Chris Carmona, <i>Fairfield</i> | 12) Lola Deem, <i>CJPRMA</i> |
| 9) Saima Kumar, <i>CJPRMA</i> | 13) Susanna Banuelos, <i>CJPRMA</i> |
| 10) Marcia Hart, <i>CJPRMA</i> | |

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact CJPRMA at (925) 837-0667 24 hours in advance of the meeting.

ABSENT

Redding and Livermore

III. PRESENTATIONS

- None

VI. COMMUNICATIONS

1. Executive Committee Members
2. General Manager/Secretary
3. Next Scheduled Meetings: Board of Directors (08/15/19) CJPRMA
Executive Committee (09/19/19) TBD

VII. APPROVAL OF MINUTES

- A motion was made by Director Carroll and seconded by Director Magdich to approve the minutes from the April 18, 2019 Executive Committee meeting. A roll call vote was held; Directors Cannon, Magdich, Greer, Rawe, Carroll and Kiyomura voted yes to approve the motion. Redding was absent. Motion passed.

VIII. CONSENT CALENDAR

1. 2017-2019 Strategic Planning
2. Status Update on General Manager's Goals & Objectives
3. Business Calendar for 2019
 - A motion was made by Director Cannon and seconded by Director Rawe to approve the consent calendar. A roll call vote was held; Directors Cannon, Rawe, Magdich, Greer, Carroll, and Kiyomura voted yes to approve the motion. Redding was absent. Motion passed.

IX. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE EXECUTIVE COMMITTEE ON MATTERS OF EXECUTIVE COMMITTEE BUSINESS

X. ACTION (A) AND INFORMATION (I) CALENDAR

4. Approval for General Manager to Issue RFP for Captive Insurance Feasibility Study RFP

The general manager discussed the option of exploring a captive insurance company "captive" for CJPRMA. A captive is an insurance company that is wholly owned by its insureds. In CJPRMA's case, a captive would be an insurance company owned by CJPRMA for the purpose of providing insurance coverage to CJPRMA members.

He also reviewed the possible benefits of establishing a captive would be to offer more flexibility in providing coverage to members and allowing CJPRMA to possibly retain more risk if the insurance market continues to be challenging. A captive would also provide more options for investments compared to what is allowed for pools in the Government Code.

The first step in evaluating a captive as an option is to conduct a feasibility study to assess the business case for the captive and the benefits to the organization. The captive feasibility study will provide the Executive Committee and the Board of Directors the information they need to decide on whether to establish a captive.

- A motion was made by Director Rawe and seconded by Director Magdich to approve authority to the general manager to issue a RFP for a Captive Insurance Feasibility Study that would include tax and legal implications. A roll call vote was held; Directors Cannon, Magdich, Greer, Rawe, Carroll and Kiyomura voted yes. Redding was absent. Motion passed.

5. Discuss Options for 2020 Annual Meeting

The general manager reviewed venues for the 2020 Annual meeting. The Executive Committee decided that the Dream Inn in Santa Cruz would be an ideal venue for the annual membership meeting.

- No action was required on this item.

6. Proposed Modification to Reimbursement of General Liability Training Expenses Policy

The general manager proposed a modification to the general liability training Board policy that would allow member agencies who partner in this way to each pay for one-half of the training expense, effectively using the reimbursement from two or more agencies to pay for the full cost of the training. The Executive Committee supported the proposed change which will be presented to the Board of Directors at the August meeting.

- No action was required on this item.

7. Options to Address Property Program Deductible in Future Years

The General Manager discussed options to address a probable change for property program year 2020-21 and beyond so that the CJPRMA Property Program has a good solution in place before July 1, 2020.

- No action was required on this item.

8. General Manager Performance Evaluation

- No action was required on this item.

9. Risk Management Issues

No items were reported to discuss.

- No action was required on this item.

XI. ADJOURNMENT

President Greer adjourned the meeting at 11:02 A.M.