



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

EXECUTIVE COMMITTEE MEETING

December 4, 2015 - 10:00 A.M.

**Town of Loomis
5775 Horseshoe Bar Road
Loomis, CA 95650.
916-652-6843**

MINUTES

I. CALL TO ORDER:

- Vice President Hamilton called the meeting to order at 10:15 a.m.

II. ROLL CALL

PRESENT

- | | |
|-------------------------------------|--------------------------------------|
| 1) Janet Hamilton, <i>Livermore</i> | 5) Celeste Garrett, <i>Vacaville</i> |
| 2) Paula Islas, <i>NCCSIF</i> | 6) Janice Magdich, <i>Lodi</i> |
| 3) Roger Carroll, <i>SCORE</i> | |
| 4) Kim Greer, <i>Richmond</i> | |

ABSENT

None

OTHERS PRESENT

- | |
|--|
| 7) David Rawe, <i>Roseville</i> |
| 8) David Clovis, <i>CJPRMA</i> |
| 9) Chris Carmona, <i>Redding</i> |
| 10) Sean Conley, <i>Gibbons & Conley</i> |
- A motion was made by Director Greer and seconded by Director Carroll to amend the closed session agenda to include “Conference with Labor Negotiator, Government Code Section 54957.6. Directors Hamilton, Carroll, Greer, Islas, Magdich and Garrett voted for the approval of the amended agenda. Motion passed.

III. PRESENTATIONS

- None

IV. APPROVAL OF MINUTES

- A motion was made by Director Garrett and seconded by Director Carroll to approve the minutes of the Executive Committee meeting held September 15, 2015. Directors Hamilton, Carroll, Greer, Islas, Magdich and Garrett voted for the approval of the minutes. Motion passed.

V. COMMUNICATIONS

1. Executive Committee Members
 - None
2. General Manager/Secretary
 - None.
3. Next Scheduled Meetings: Board of Directors (12/17/2015) CJPRMA Office
Executive Committee (1/21/2016) City of Vacaville

VI. CONSENT CALENDAR

- None

VII. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE EXECUTIVE COMMITTEE ON MATTERS OF EXECUTIVE COMMITTEE BUSINESS

VIII. ACTION CALENDAR

1. Business Calendar for 2016

The CJPRMA 2016 Business Calendar was provided as a standing agenda item for the Executive Committee. This calendar provides Committee members and staff with a listing of key business items and the required dates for completion.

No action was required on this item.

2. Succession Planning

This is a standing agenda item. The Executive Committee and the general manager have begun preliminary discussions regarding a succession plan for CJPRMA. The

general manager said he had nothing new to share on this item. Director Carmona said that he wants to see this item in front of the committee to take input on ideas. He also suggested rehiring the Risk Manager's position.

No action was taking on this item.

3. Board Member Requirements Alternative

The general manager advised the committee that he had completed his research regarding the issue of Director Blanquie and Alternate Director Kurihara. He advised the committee that research showed that Director Blanquie was appointed appropriately as a result of the City of Petaluma identifying his position as an Officer of the City. Ms. Kurihara had not been designated as an Officer of the City and was no longer eligible to serve as an alternative. The general manager discussed this item with Director Blanquie who in response to the findings removed took appropriate action to remove her as the designated alternate for the city.

The committee also discussed multiple alternatives for considering Board Member/Alternate status for the designated risk manager for the City of Redding. After a lengthy discussion, the Committee ultimately decided that they were not willing to make any recommendation to the Board of Directors for their consideration to modify the Board Member Requirements as defined in the by-laws.

Chris Carmona advised the committee that he greatly appreciated all of the work and considerate discussion by the committee on the issue. He stated that it was not his intention to further the discussion and requested that the committee not pursue any modification of the by-laws at this time.

4. Status Update on General Manager's Goals and Objectives 2013-2015 with Accomplishments

The general manager provided the committee with the General Manager Goals and Objectives for FY 2013-2015. He gave a status updates on all items listed. The Committee reviewed all items and their corresponding progress updates.

No Action was required on this item.

5. Risk Management Issues

The general manager discussed Assembly Bill 1146, Expansion of Skateboard park immunities. Various other risk management issues were discussed with the members of the Executive Committee.

IX. CLOSED SESSION

1. **Government Code Section 54956.9 (a)**

Conference with Legal Counsel - Pending Litigation

Name of Case: Haught v. City of Anderson (NCCSIF).

Court: United States District Court-Eastern District of California

Case No.: 2:11-CV-01653-JAM-CMK

2. **Government Code Section 54957**

Public Employee Performance Evaluation

Title: General Manager

3. **Government Code Section 54957.6**

Conference with Labor Negotiator

Agency Designated Representative: Janet Hamilton, Vice President

Unrepresented Employee: David Clovis, General Manager

X. ACTION ON CLOSED SESSION ITEMS

The general manager gave status update on the first closed item.

Vice President Hamilton announced that the Executive Committee completed the general manager's evaluation. She also stated that a meeting would be scheduled for December 17, 2015 to complete the process.

XI. ADJOURNMENT

A motion was made by Director Magdich and seconded by Director Greer to adjourn the meeting at 3:25 p.m. Directors Carroll, Hamilton, Magdich, Greer and Garrett voted for the approval to adjourn. Director Islas departed the meeting prior to the motion. Motion passed.