



CALIFORNIA JOINT POWERS RISK MANAGEMENT AUTHORITY

POLICY ON ISSUANCE OF CERTIFICATES OF COVERAGE

There are four types of certificates which may be utilized on behalf of CJPRMA members. Their form and content are indicated below.

FORM A:

- 1) This form is for use by ***all members***.
- 2) This certificate ***does not provide coverage*** to the certificate holder.
- 3) It only provides evidence of financial responsibility.
- 4) It may be issued for any amount within the coverage limits of CJPRMA.
- 5) It may be issued without notice to CJPRMA.

FORM B1:

- 1) This form is for use by (a) ***member cities and*** (b) ***member JPAs that do not have their own Memorandum of Coverage***. This certificate ***names the certificate holder as an additional covered party***.
- 2) It may be issued only for amounts within a member city's self-insured retention (S.I.R.).
- 3) It may be issued without notice to CJPRMA.

FORM B2:

- 1) This form is for use by ***member JPAs that have their own Memorandum of Coverage***.
- 2) This certificate ***names the certificate holder as an additional covered party***.
- 3) It may be issued only for amounts within a member JPA's self-insured retention (S.I.R.).
- 4) It may be issued without notice to CJPRMA.

FORM C:

- 1) This certificate ***names the certificate holder as an additional covered party***.
- 2) It may be issued for any amount which exceeds a member's self-insured retention (S.I.R.) and is within the coverage limits of CJPRMA.
- 3) **It may only be issued by CJPRMA.**

Requests for the issuance of certificates of coverage that are routine in nature may be approved by the General Manager and placed on the next regularly scheduled meeting agenda for ratification by the Board of Directors or Executive Committee. Requests that are not deemed to be routine in nature will be placed on the next regularly scheduled meeting agenda for consideration by the Board of Directors or Executive Committee.