

## Litigation Budget

Case Caption: \_\_\_\_\_ Court: \_\_\_\_\_  
 Partner in Charge: \_\_\_\_\_ Firm: \_\_\_\_\_

### Part I – Estimated Fees

*Instructions: 1. Estimate the HOURS each attorney or paralegal will bill for each activity during the period. 2. TOTAL the hours for each person. 3. MULTIPLY the hours by the HOURLY RATE to project the per-person fee. Use average rates, if necessary. 4. ADD all of the projected fees to obtain the Part I total.*

ACTIVITY	PARTNER HOURS	ASSOCIATE HOURS	PARALEGAL HOURS
1. Answer/Cross Complaint			
2. Demurrer			
3. Summary Judgment			
4. Legal Research			
5. Depositions			
6. Hearings, Motions			
7. Other Discovery			
8. Conferences			
9. Correspondence			
10. Witness Interviews			
11. Trial Preparation			
12. Other			

Estimated Hours

x Hourly Rate

Estimated Pre-Trial Fees

**Part I Total =** \_\_\_\_\_

### Part II – Estimated Disbursements

Independent Medical	Expert Fees	Other Expenses

**Part II Total =** \_\_\_\_\_

**Sub-Total** (Total of Parts I and II) = \_\_\_\_\_

### Part III – Estimated Cost of Trial

**Part III Total =** \_\_\_\_\_

**Total Estimated Fees & Disbursements  
 for Entire Case (Total of Parts I, II and  
 III)**

**Total =** \_\_\_\_\_